

Ammar Ghraybeh



CONTACT INFORMATION

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ADDRESS

Tla al-ale , Amman , Jordan
Abdo allah ben al-jad st



SKILLS

Book keeping

Communication skills

Microsoft Excel

Work under pressure

Team Work

Creativity



Certificates

- July 2019
CMA
- May 2014
Advanced Excel



WORK

- Jan 2018 ○ **Erad Trading Company**
Accountant, Erad Trading
Responsible for tracing sales and collection with sales
Agent , Making invoices , inventory physical count,
Making daily bookkeeping
- Sept 2018 ○
- Jan 2017 ○ **The 70's Sweets**
Cashier
- Dec 2017 ○ Responsible for daily cash receipt and collection
- July 2016 ○ **Jordan Aviation**
Internal Audit
Internal Audit, Jordan Aviation Amman, Jordan.
Responsible for ensure the reliability of financial Information , The effectiveness of operation and Compliance with policies and procedures
- Jan 2016 ○ **Talal Abu Ghazaleh (TAG)**
Trainee
I have trained for Assets physical count ,
Revenue and , Expense audit
- June 2016 ○



EDUCATION

- Oct 2011 ○ Princess Sumaya university for Technology
Amman , Jordan
- May 2015 ○

Graduation Project

Tax Collection Mechanism - Tax farming
Mechanism used in Jordan and studied
The possibility of implementing
Tax farming in Jordan